



**County Administrative
Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: June 30, 2020

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Alex Cruz PHONE: 559-636-5005		

SUBJECT: Memorandum of Understanding with Tulare County Superior Court

REQUEST(S):

That the Board of Supervisors:

1. Approve the Memorandum of Understanding with the Superior Court of Tulare County for the provision of general services for court facilities, from July 1, 2020 through June 30, 2021; and
2. Authorize the Chair to sign three (3) copies of the Memorandum of Understanding.

SUMMARY:

Tulare County provides various general services to the Superior Court of Tulare County ("Court). In general, the Trial Court Funding Act of 1997 ("the Act") identified that no county is responsible to provide funding for court operations. The Act also provided that a county may bill the Superior Court for the direct and indirect cost of services and supplies provided in support of court operations.

Consequently, for the past nine years, the Tulare County Superior Court and County of Tulare have entered into Memorandum of Understanding ("MOU") as the agreement for county-provided general services.

For fiscal year 2020/21, the proposed MOU provides a detailed list of general county services for court facilities and the reimbursement rates. For example, the MOU states that the county shall provide internal services, fleet services and temporary services, including telecommunications, mail, courier, copier, and custodial services.

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These services will be provided largely by the county's General Services Agency in conjunction with other county departments. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit A [Services to be Performed].)

In fiscal year 2020/21 Tulare County Courts are experiencing a decrease of \$80,965 for direct charges. These charges are primarily a result of decreased maintenance charges. The direct charges for Law Library are similar to last year. The direct charges for Collections includes an overall decrease of \$18,395 based on reduced mail services charges. The indirect charges for the Judicial Council is experiencing an overall decrease of \$130,850 based on decreased maintenance charges. The indirect charges for the unallowable is experiencing an overall decrease of \$76,611. (For reference, see Attachment 1, Memorandum of Understanding, Exhibit B-2 [Indirect and Overhead Costs: FY 2020/21] providing the detail for these costs.)

FISCAL IMPACT/FINANCING:

The MOU revenues and expenses will be proposed in the Fiscal Year 2020/21 budget for General Services Department, Miscellaneous Criminal Justice and the Court's Budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The approval of Memorandum of Understanding helps fulfill this initiative by assuring that necessary costs are provided at reasonable rates.

ADMINISTRATIVE SIGN-OFF:



Jason T. Britt
County Administrative Officer

cc: County Administrative Office

Attachment 1 - Memorandum of Understanding

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF MEMORANDUM OF UNDERSTANDING TULARE COUNTY SUPERIOR COURT)
) Resolution No. _____
) Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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2. Authorized the Chair to sign Three (3) copies of the Memorandum of Understanding.